**VOLUNTEERS FORM Volunteer Name(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_**

Check any programs/events for which you may be able to volunteer. The Chairperson will contact you prior to the event

to check your availability.

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| **Volunteer Opportunities ( 🗸 activities you’re interested in)** |

□ **I'm not sure when I can help right now, just email me when opportunities arise! *(Make sure your email is printed clearly above.)***

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| **PTA Programs** |

□ **Arts Attack** – once per month, parent-led art projects by class, no art exp. required (Docents for each class and Co-Chair needed)

□  **Recess Cart** - Tue or Thurs 11:30 – 12:30 – Distribute playground supplies during recess

□ **Book Exchange** – Spring – students bring in used books and earn credits to get books from the exchange

□ **Conservation/ Environment** – ongoing (NEED CHAIR)

□ **Mileage Club/Fitness Fridays** – M, W 11:30 – 12:30 (NEED CO-CHAIR) – mark laps, hand out tokens/prizes during recess

□ **Music** –(your ideas welcome!)

□ **Red Ribbon Week** – October – National Program to prevent drug use in children

□ **Reflections** – Fall- National PTA program showcasing the arts, coordinate contest entries and pre-contest art night(NEED CO-CHAIR)

□ **Science Day** – Spring (NEED CO-CHAIR) – Just one day!

□ **Summer Book Club** – Summer

□ **Gardening Club** – (NEED CHAIR)

□ **Jump Rope Club** – Fall/Spring Thurs after school, need parent helper

□ **Dad’s Club** – (NEED CHAIR)

□ **First Lego League** – Need parent coaches, coordinators for K-2

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| **PTA Fundraising** |

* **Store/Grocery Incentive** **programs** – ongoing – investigate, implement and inform parents about ways for AB to earn $

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| **Educational Foundation Positions, Events & Services** |

□ **Silent Auction** – December– acquire donations, event prep (NEED CHAIR and volunteers)

□ **Pizza Delivery Night** – drive teachers to deliver pizzas, coordinate orders

□ **Run 2 Play** – Winter – Coordinate prizes, hand out snacks/water

□ **Grant Writing Assistance** – ongoing

□ **Rummage Sale** - November

□ **Yearbook** – ongoing

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| **PTA Events** |

* **AB Games/ Olympics** – Spring (NEED CO-CHAIR) – Field Day

□ **Art Show** – Spring – (NEED CHAIR)- display art projects by all students in MPR

□ **Author’s Faire** –Winter, coord. author visit

□ **Celebrate Diversity** **Day** – (NEED CHAIR)

□ **Dads Breakfast** – One morning in Fall & one in Spring

□ **Family Fun Events** – TBA (NEED CHAIR) – coordinate movie nights, games nights etc.

□ **Parent Education** – schedule parent ed nights

□ **Scholastic Book Fair** – Fall and Spring

□ **Staff Appreciation Week** – Spring

□ **Variety Show** – Spring – (NEED CHAIR), organize talent show

□ **Fall Festival** – Fall- takes place on a Saturday. Fun Family Festival. Many volunteers needed for a variety of shifts. (NEED CHAIR)

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| **PTA Supported Services** |

□ **Ability Awareness** – Teaches students the importance of understanding what it is like to have

 differing abilities.

□ **Aztec Ambassadors** – Welcoming new families

□ **Communications Board**- ongoing, updating marquee

* **Community Concerns** (NEED CO-CHAIR)
* Holiday Giving Tree

□ **Health Screenings** – coordinate hearing, vision screenings

□ **Hospitality** – ongoing, refreshments for school mtgs

□ **Room J Assistance**-ongoing, admin, copying

□ **Library Helpers** - ongoing

□ **Membership** – ongoing, help promote PTA membership

□ **School Pictures** – Fall

□ **Spirit Wear** – Fall –processing orders & distribution for Aztec wear.

□ **Traffic Circle** - 7:25 to 7:45am daily – URGENT NEED – Help kids safely unload from cars at morning drop-off. Can work just once per week, twice per month.

□ **AB PTA Website** **Maintenance** – update information on website as needed. No coding experience required.

*Have a special skill you’d like to share? List it here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

\**All volunteers must have a current TB test on file. Check for upcoming free clinic locations on the PTA website at www.adobebluffspta.com. Volunteers may be subject to fingerprinting and a background check as well.*



*August 2014*

Dear Adobe Bluffs Parents:

As the 2013-14 school year begins, I wanted to make you aware of some of the great programs our school offers throughout the year. We *need parent volunteers* to keep these programs going! On the reverse side of this letter, you will find a list of programs including descriptions and time of year that the program will take place. There are on-going programs and programs that just occur once a year so you can find volunteer opportunities to match your schedule.

You make a HUGE difference in our children’s educational experience by volunteering your time! **Your kids will love to see you at school** & the entire Adobe Bluffs community will benefit immensely from the time you invest.

If you have any questions about volunteer opportunities please email me & I will be happy to assist you.

**Thank you for all you do to make Adobe Bluffs such a great school!**

**With Aztec Pride,**

Amie Butman, VP of Volunteers, amiebutman@gmail.com

Jennifer Minter, VP of Volunteers, jminter74@yahoo.com