

# VOLUNTEERS FORM

Volunteer Name(s) \_\_\_\_\_

Email(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Check any programs/events for which you may be able to volunteer. The Chairperson will contact you prior to the event to check your availability.

## Volunteer Opportunities ( ✓ activities you're interested in)

I'm not sure when I can help right now, just email me when opportunities arise! (*Make sure your email is printed clearly above.*)

### PTA Programs

- Arts Attack** – once per month, parent-led art projects by class, no art exp. required (Docents for each class needed.)
- Recess Cart** - Distribute playground supplies during recess – 11:30 – 12:30
- Book Exchange** – Spring – students bring in used books and earn credits to get books from the exchange (NEED CHAIR)
- Conservation/ Environment** – ongoing (NEED CHAIR)
- Mileage Club/Fitness Fridays** – mark laps, hand out tokens/prizes during recess – 11:30 – 12:30
- Red Ribbon Week** – October – National Program to prevent drug use in children (NEED CHAIRS)
- Reflections** – Fall- National PTA program showcasing the arts, coordinate contest entries and pre-contest art night (NEED CO-CHAIR)
- Science Day** – Spring (NEED CO-CHAIR) – Just one day!
- Summer Book Club** – Summer
- Gardening Club** –
- Jump Rope Club** – Fall/Spring Thurs after school, need parent helper
- Dad's Club** – (NEED CHAIR)
- First Lego League**
- Odyssey of the Mind**

### PTA Fundraising

- Store/Grocery Incentive programs** – ongoing – investigate, implement and inform parents about ways for AB to earn \$

### Educational Foundation Positions, Events & Services

- Silent Auction** – December– acquire donations, event prep (NEED CHAIR and volunteers)
- Pizza Delivery Night** – drive teachers to deliver pizzas, coordinate orders
- Run 2 Play** – Winter – Coordinate prizes, hand out snacks/water (NEED CO-CHAIRS & volunteers)
- Grant Writing Assistance**
- Rummage Sale** - November
- Yearbook**

### PTA Events

- AB Games/ Olympics** – Spring (NEED CO-CHAIRS) – Field Day
- Art Show** – Spring – (NEED CHAIRS)- display art projects by all students in MPR
- Author's Faire** – Winter
- Celebrate Diversity Day** – (NEED CHAIR)
- Dads Breakfast** – One morning in Fall & one in Spring
- Family Fun Events** – TBA (NEED CHAIR) – coordinate movie nights, games nights etc.
- Parent Education** – schedule parent Ed nights
- Scholastic Book Fair** – Fall and Spring
- Staff Appreciation Week** – Spring
- Variety Show** – Spring – (NEED CHAIR), organize talent show
- Fall Festival** – Fall- takes place on a Saturday. Fun Family Festival. Many volunteers needed for a variety of shifts. (NEED CHAIR)

### PTA Supported Services

- Ability Awareness** – Teaches students the importance of understanding what it is like to have differing abilities.
- Aztec Ambassadors** – Welcoming new families
- Communications Board**- ongoing, updating marquee
- Community Concerns** (NEED CO-CHAIR)
  - Holiday Giving Tree
- Health Screenings** – coordinate hearing, vision screenings
- Hospitality** – ongoing, supply and/or make refreshments for school mtgs
- Room J Assistance**-ongoing, admin, copying
- Library Helpers** - ongoing
- Membership** – ongoing, help promote PTA membership
- School Pictures** – Fall
- Spirit Wear** – Fall –processing orders & distribution for Aztec wear.
- Traffic Circle** - 7:25 to 7:45am daily – URGENT NEED – Help kids safely unload from cars at morning drop-off. Can work just once per week, twice per month.
- AB PTA Website Maintenance** – update information on website as needed. No coding experience required.

Have a special skill you'd like to share? List it here:

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\*All volunteers must have a current TB test on file. Check for upcoming free clinic locations on the PTA website at [www.adobebluffspta.com](http://www.adobebluffspta.com). Volunteers may be subject to fingerprinting and a background check as well.



*August 2015*

Dear Adobe Bluffs Parents:

As the 2015-16 school year begins, I want to make you aware of some of the great programs our school offers throughout the year. We need parent volunteers to keep these programs going! On the reverse side of this letter, you will find a list of programs including descriptions and time of year that the program will take place. There are on-going programs and programs that just occur once a year so you can find volunteer opportunities to match your schedule.

You make a HUGE difference in our children's educational experience by volunteering your time! **Your kids will love to see you at school** and the entire Adobe Bluffs community will benefit immensely from the time you invest.

If you have any questions about volunteer opportunities, please email me and I will be happy to assist you.

**Thank you for all you do to make Adobe Bluffs such a great school!**

**With Aztec Pride,**  
Amie Butman,  
VP of Volunteers  
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